



NATIONAL POWER CORPORATION

31 January 2025

MS. MICHELLE S. SICAT

Senior Solutions Consultant

COPYLANDIA OFFICE SYSTEMS CORPORATION

718 Sgt. Bumatay Street,

Mandaluyong City

Email: inquiry@copylandia.com

**SUBJECT: NOTICE TO PROCEED OF CONTRACT NO. LOG MSSP 2024-12-155-ALC
Three (3) Year Lease of Eight (8) Units Plain Paper Copying Machines
for Various NPC Offices Within and Outside Metro Manila
PR No. HO-CRT24-001 / PB240708-NA00319 (NP)**

Dear **Ms. Sicat**:

Pursuant to Contract No. **LOG MSSP 2024-12-155-ALC** in the total amount of **₱ 9,354,519.00** for the **Three (3) Year Lease of Eight (8) Units Plain Paper Copying Machines for Various NPC Offices Within and Outside Metro Manila** under PR No. **HO-CRT24-001**, you are hereby required to effect delivery of the goods/services within the period specified in the Contract.

Failure to comply with the delivery period from receipt of the copy of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

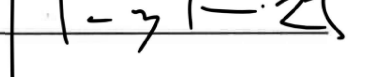
Very truly yours,


CRISANTO V. HILARIO

Vice President, Administration and Finance

Conforme:

By :  **MICHELLE S. SICAT**

Date :  **1-31-25**

cf: Mr. Z. C. Tayao – Section Chief, CRTD

*Please take notice of the attached advisory regarding **Unauthorized Solicitation** dated 19 February 2024.*



NATIONAL POWER CORPORATION

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